



St. Pius X PPC Meeting Minutes – June 2, 2025

Attendees: Fr. John Kelleher, Fr. Jim Mattaliano, Deacon Mike Hickey, Eleen Hawe, Mary Durham, Jean Kelly, Shanna Kelly, Bernadette Keane, Jim Clayton, Barbara Midura, Jack Curran, John Barry, Pedro Souza

Absent: Deacon Dick Zeich, Joanna Ryder

Opening Prayer: Shanna Kelly

Minutes – May 5, 2025, approved.

Volunteer Appreciation Event: Jean and Bernadette reported approximately 100 volunteers RSVP'd. An email blast will be sent as a reminder. Most of the planning is done and going smoothly.

Policy for use of PLC by outside groups:

Bernadette Keane, emailed members regarding use of the PLC, including a power point (see attached), and reiterated this evening, based on the sub-committee meeting, it was clear there is no alignment on the use of the space for outside groups. The discussion by the sub-committee is attached in power point format. Fr. John noted the purpose was not to raise money. It is for our group and for some outside groups to be 'church focused.' No weddings. A lively discussion ensued, and Fr. Jim said it would be important for

the August 'calendar' meeting is to take place where all the ministry groups will provide dates/times for their activities.

The meeting is to take place August 11, 2025, at 5:30PM. He stated the use of PLC should be 'church driven.'

The process for renting was discussed. Fr. John stated the office staff would be called by the potential renter. They would be asked questions to see if this would be an appropriate rental. Fr. John will speak with Pedro also, and final approval will be given by Fr. John. Before any contract is signed it always must go through the Diocese of Fall River's insurance person, Chris Barbo.

Fr. Jim also said there should be no marketing/advertising & nothing placed in the weekly bulletin.

Bernadette said the sub-committee would meet again to set guidelines such as who answers that the conditions of the contract are met (no alcohol), who would be responsible for checking the center before and after, secure the deposit, ensure the check or credit card cleared, etc. Suggestion was made to have it included in the contract, that the renter pays a person from the parish to check before and after an event.

ICE UPDATE:

Fr. John reported, as of now, agents have not gone into churches in the US. Specific individual warrant is needed. Under no circumstances should anyone 'touch' ice agents. If more information is needed, please contact the parish office.

SCHOOL UPDATE:

Fr. John reported that a letter was sent regarding the announcement of the new principal, Deacon Peter Schutzler.

CAMPUS UPDATE:

Signage: Jean Kelly reported it is in process.

PLC repairs: Pedro reported the repairs have been completed.

Solar Panel Work Update: Fr. John reported that regardless of prior delays in inspection, it did pass. It will be approximately one month for the final papers to be completed.

Councilor's Concerns: none reported.

Pastor's Concerns: none reported.

Next Meeting: Monday, August 25, 2025, at 5:30PM in the Religious Education Building library.

Opening Prayer: Jean Kelly

Closing prayer tonight, June 2, 2025: Fr. John

Closing prayer for August 25, 2025: Deacon Mike Hickey

Use of the Parish Life Center (PLC)

PCC Meeting 02 Jun 2025

Decisions to be made by PPC

- Are we in agreement that Parishioners can use the PLC for activities? (See Slide 3 discussion points)
- Are we in agreement that the PLC can be used by outside entities?
 - What is the driver for this consideration; eg Fellowship with other catholic communities only? Income stream? (See Slide 4 discussion points)

Parishioner Use

• Inclusions/Exclusions:

- **Inclusions:** Ministry activities, parishioner group activities, collations after sacramental events at St. Pius, activities aligning with parish mission and catholic values; any other?
- **Exclusions:** Activities that do not align with St. Pius mission eg speaker event not in alignment with catholic values; any other?

Outside Entity Use (if Answer is Yes)

• Inclusions/Exclusions

- **Inclusions:** eg outside community retreat events, blood drives, any other?
- **Exclusions:** Weddings, activities that do not align with St. Pius mission and/or catholic values, night-time events, any other?

Contracting Process Logistics:

- Points to be addressed
 - Need a parish-based go-to contact person(s)
 - Assure request is in alignment with Inclusions/Exclusions, contract has been completed, date(s) secured, payment(s) secured, communication/co-ordination with contractor, monitor pre, during and post event to assure compliance with contract, follow up if damage occurs
 - Additional licenses (eg liquor): exclusions for alcohol on premises?
 - Ability to secure a pre-paid refundable security deposit (credit card system or cleared check/cash)
 - Legal review of initial contract template(s)
 - When a contract is needed for both parishioner and outside group PLC use

Example Contract Template Terms (minimally)

- Rental rates, including security deposit and payment terms
- Alcohol policy
- Hours of operation
- Building and grounds use terms
- Noise agreement
- Monitoring and Clean-up agreement
- Liability
- Severability
- Force Majeure
- Assignability of rights and obligations

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