

MERGER OF THE ST. PIUS X CATHOLIC WOMEN'S CLUB AND GUILD

The St. Pius X Catholic Women's Club and the St. Pius X Women's Guild formed a Merger Committee which has met since May, 2013. The proposed bylaws of the new organization are presented here. Voting will take place at a joint meeting of the Club and Guild on Tuesday, January 14, 2014 at noon in the Parish Life Center.

A copy of the proposed bylaws is available for reading in the St. Pius X Library located in the Religious Education Building.

Three potential names for the newly merged organization were selected by the Merger Committee from a long list of proposed names. The new name will also be selected by a vote of the members of both groups at the January 14th joint meeting. Paid members unable to attend that meeting who wish to vote on the name may submit their votes to Maureen Pereira or Ginny Lewis before January 14th.

The **only** names to be voted on are:

Catholic Women of St. Pius X
St. Pius X Women
St. Pius X Women's Society

DRAFT AS OF SEPTEMBER 25, 2013 ST. PIUS TENTH CATHOLIC WOMEN'S **ORG** BYLAWS (**ORG** represents the new name of the new organization until a vote is taken)

ARTICLE I: NAME

The name of this organization shall be **St. Pius X Catholic Women's ORG**.

ARTICLE II: SPIRITUAL DIRECTOR

The Pastor of the Parish, or his designee, shall be the Spiritual Director. The Spiritual Director shall be an ex officio member of the Executive Board. Decisions of the **ORG** are subject to the approval of the Spiritual Director.

ARTICLE III: MISSION STATEMENT

The mission of **St. Pius X Catholic Women's ORG** is to develop spirituality, friendship and support among members while advancing the interests of St. Pius X Parish.

ARTICLE IV: MEMBERSHIP

Any woman of St. Pius X Parish who desires to become a member may join **St. Pius X Catholic Women's ORG**. Any woman who is not a member of the Parish shall be eligible at the discretion of the Executive Board.

ARTICLE V: DUES

Section 1. Annual dues shall be set by the Executive Board.

Section 2. Returning member dues shall be payable by September 30th of each year. New member dues shall be payable upon registration. Members receiving dues exemptions by October, 2013 shall continue to receive exemptions.

ARTICLE VI: OFFICERS

The officers of the **St. Pius X Catholic Women's ORG** shall be the President, Vice President, Recording Secretary, Corresponding Secretary, Membership Secretary and Treasurer.

ARTICLE VII: ELECTIONS

Each year in October, the President shall appoint a Nominating Committee, consisting of the immediate Past President and three (3) members of the **St. Pius X Catholic Women's ORG** who will nominate at least one member for each office. At the March Membership Meeting, the Nominating Committee shall announce the names of the nominees. Any member may make additional nominations from the floor. A vote shall be taken at the April Membership Meeting. If more than one member is nominated for the same office, a written vote shall take place and the results shall be announced. Officers who are elected at the April Membership Meeting shall be installed at the May Membership Meeting and begin their official duties on June 1 of the year elected. The officers shall be elected for one year. Each officer shall be eligible for reelection.

ARTICLE VIII: MEMBERSHIP MEETINGS

Section 1. Membership Meetings of the **St. Pius X Catholic Women's ORG** shall be held on the second Tuesday of each month, September through May, in the Parish Life Center unless the program requires a venue change. The President may call special meetings.

Section 2: Membership Meetings shall usually consist of a business meeting and a program.

Section 3: At fundraisers sponsored by the **St. Pius X Catholic Women's ORG**, all members who volunteer shall pay full price.

Section 4: Ten percent of the paid membership shall constitute a quorum to conduct business at a Membership Meeting.

ARTICLE X: EXECUTIVE BOARD

Section 1. There shall be an Executive Board consisting of the President, Vice-President, Recording Secretary, Membership Secretary, Corresponding Secretary, Treasurer, immediate Past President, Chairwomen of the Standing Committees and the Spiritual Director (ex officio). Executive Board members are expected to attend all Executive Board and Membership Meetings. If needed, an Advisory Board will be established by the Executive Board to discuss any grievances and their disposition. This committee shall consist of the President, two Past Presidents and two members of the Executive Board.

Section 2. Any vacancy in an officer's post shall be filled promptly by the Executive Board. The term of office will be the unexpired term of the previously elected officer.

Section 3. The Executive Board shall have the power to arrange for special functions of the **St. Pius X Catholic Women's ORG** and make arrangements for the annual banquet.

Section 4. The Executive Board shall have the power to interpret the bylaws of the **St. Pius X Catholic Women's ORG**, and in matters of dispute, its decision shall be final. The Executive Board must provide the means of carrying on the works of the **ORG**.

Section 5. The Executive Board may meet when it has a majority of its members present. An office shall be declared vacant if the officer is absent for two (2) consecutive Board or Membership Meetings without a valid excuse.

ARTICLE XI: DUTIES OF THE OFFICERS

PRESIDENT: The President, when possible, shall preside at all Membership Meetings of the **St. Pius X Catholic Women's ORG** and at meetings of the Executive Board. She shall call meetings of the Executive Board at her discretion. The President shall have the power to call special Membership Meetings of the **ORG**. She shall also have the power to sign checks. She shall appoint the Chairwomen of all of the Standing Committees and Special Committees. She is ex-officio member of all committees. She, or the Vice President, must be notified of, and may attend, any and all Committee meetings regarding special events or activities of the **ORG**. If requested, she will arrange for an Honor Guard at the funeral of an **ORG** member.

VICE PRESIDENT: The Vice-President shall preside at all meetings in the absence of the President and shall perform such duties as may be assigned to her by the President.

RECORDING SECRETARY: The Recording Secretary shall keep the minutes of the monthly Membership Meetings and the Executive Board meetings. She shall keep the records pertaining to the activities of the **ORG** and file all records submitted to the **ORG** by different committees. She shall, in the absence of the President and Vice-President, preside at the meetings. At the end of her term of office, she shall deliver to her successor all records of the **ORG** that are in her possession.

CORRESPONDING SECRETARY: The Corresponding Secretary shall conduct the correspondence of the **ORG**. She shall have the responsibility of sending cards when occasions arise.

MEMBERSHIP SECRETARY: The Membership Secretary shall keep an accurate record of all dues received by her for the **St. Pius X Catholic Women's ORG**. She shall collect dues and keep an accurate record of all members. At the end of her term in office, she shall deliver all records of the **ORG** to her successor.

TREASURER: The Treasurer shall be the custodian of all monies of the **St. Pius X Catholic Women's ORG**. She shall keep an accurate record of all monies received, expended, and deposited into the **ORG** account. She shall pay all bills by check when approved and co-signed by the President. She shall report at the monthly Membership and Executive Board meetings on the financial condition of the **ORG**. At the end of her term of office, she shall deliver to her successor all monies and records that are in her possession. At the end of each fiscal year, (June 1 to May 31) an audit by an independent auditor must be performed and, upon completion, reported to the **ORG** membership at the next meeting.

ARTICLE XII: FINANCIAL PROCEDURES

Section 1. At the end of each meeting-year in May, the existing Executive Board, prior to the installation, shall forward any excess money accumulated by the **St. Pius X Catholic Women's ORG** to the Pastor of St. Pius X Parish for the general use of the parish. It is recommended that the **ORG** will support the works of charity in the parish and Diocese. However, before the excess money is turned over to the parish, a reasonable amount should be retained for the operation of the **ORG**. The Executive Board will agree upon this amount. If the organization is dissolved, all remaining monies shall be turned over to the parish for use at the discretion of the Pastor.

Section 2. There shall be established a fund not to exceed \$3000.00 for charitable donations during the **ORG** year. The **ORG** shall make an annual donation to the St. Pius X School scholarship fund. The Executive Board shall manage the distribution of the remaining funds.

Section 3. The Chairperson of each event must bring to the Executive Board, for prior approval, the budget pertaining to that event.

ARTICLE XIII: STANDING COMMITTEES

The president shall appoint all Standing Committee chairwomen.

Hospitality Committee: The committee shall be responsible for arranging to have members provide and serve refreshments at the Monthly Membership Meetings.

Program Committee: The Program Committee shall arrange the monthly programs with the approval of the Executive Board. The Chairwoman shall have an annual budget to be determined by the Executive Board.

Publicity Committee: The Publicity Chairwoman shall be responsible for the **ORG** newsletter and for submitting all **ORG** news to the parish bulletin, newspapers, radio, and any other communication media.

Ways and Means: The Ways and Means Committee shall be responsible for all fundraising activities of the **ORG**.

Outreach: The Outreach Committee shall be responsible for spiritual, ecumenical, and charitable activities of the **ORG**.

ARTICLE XIV: RECORDS AND REPORTS

All officers, Standing Committee Chairwomen, and chairwomen of major events shall keep full and accurate records pertaining to their positions and, upon retiring from their positions, shall deliver to their successors all accounts, record books and other property belonging to the **ORG**. Each officer shall present a written annual report to be filed with the Recording Secretary.

ARTICLE XV: AMENDMENTS

Bylaws may be amended at a regular monthly Membership Meeting by a two-thirds vote of the members present, provided written notice of the proposed amendment(s) has been given at a previous meeting. Amendments must be approved by the Pastor.

ARTICLE XVI: RULES OF ORDER

The meetings of this **ORG** shall be conducted in accordance with parliamentary procedure.