



MINUTES Parish Pastoral Council

Meeting Date: November 15, 2010

Present: Fr. George, Fr. David, George Perkins, Barbara Fitzpatrick, Frank Sullivan, Joe Daly, Jean Kelly, Deacon Dick Zeich, Deacon Bill Gallerizzo and Jack Regan.

1. Opening Prayer : We were lead in an opening prayer by Joe Daly
2. Minutes of Previous Meeting : The minutes of our meeting of October 18 as recorded by Deacon Zeich were accepted with minor corrections offered by Frank Sullivan.
3. We reviewed the process followed of nominating, informing, and discerning new members of the PPC. Realizing that this was the first time since the formation of the PPC that we followed this process of selecting new members and realizing that we had only adopted our by-laws during our meeting of September 13th , it was suggested that next time we go through this process that :
 - There be more time allowed for informing the parish members of the nominating process.
 - There be more time between the date of nomination and the night of information
 - Perhaps we could have two nights of information so if someone who was nominated could not make one night they could attend the other night.
 - Included in the letter which is sent to those nominated would be a brief description informing those nominated that if after attending the night of information they would like to continue considering becoming a member of the PPC, that they would be expected to attend the night of discernment and the scheduled date of the night of discernment would be included in this letter.
 - During the night of discernment part of the discernment process should include a period of time when those nominees attending will discern among themselves without members of the PPC being present.
- Fr. George informed us that he has not yet chosen the two new appointed members. Fr George asked that if the present PPC members wish to suggest candidates for the appointed positions that they do so either at the conclusion of this meeting or via email within a few days with the realization that those appointments need to be decided upon soon since the date of commissioning the members of the PPC is Dec. 5th ., which is the 2nd Sunday of Advent.
4. Planning a day of reflection and prayer as the first order of business by the newly commissioned members of the PPC.
 - Fr. George and Joe Daly proposed to us that the day of reflection and prayer would be on a Sunday during the month of January when all members of the PPC would join together for a light lunch, followed by an afternoon of a few hours of reflection and prayer and then attend the 5 PM Mass together .
 - It was suggested that Deacon Akin and Deacon Hickey and Doug Rodriques be considered as possible presenters of the day of reflection and prayer.
 - After considering possible dates for the day of reflection and pray it was decided that the first choice of dates was Jan. 30th with Jan. 16th the second choice.
5. Fr. George informed us that the commissioning of the new and present members of the PPC will during the 10:30 Mass of Dec. 5th.
6. Fr. George gave us the schedule of our future meeting dates which will be :

February 7th , March 14th , April 11th , May 23rd , and June 20th .

7. Review of goals and objectives adopted by the PPC
 - Barbara Fitzpatrick agreed to meet with Charlie Salerno to formulate plans to accomplish our Worship Goal objective of “Provide for Eucharist under the species of bread and wine at one or more liturgies each weekend beginning with Lent 2011.”
 - Joe Daly agreed to meet with Claire McManus to formulate plans to accomplish our Evangelization Goal objective of “Consult and coordinate with diocesan and deanery leadership by Lent 2011 to identify, adapt and implement formation programs designed for the religious formation of adults.”
 - George Perkins agreed to meet with some contact persons to formulate plans to accomplish our Evangelization Goal objective of “Collaborate with contiguous parishes to establish a consultative body to explore options to enhance religious formation for adults by Lent 2011.”
8. Parish-wide implementation of new Mission Statement.
 - Fr. George share a draft copy of a letter which would be addressed to the leaders of the various parish ministries which would ask to have members of each ministry reflect on the role their ministry plays in giving witness to the Mission of our parish.
 - Since it was agreed that this draft needs further editing it was agreed that PPC members should within a few days email Fr. George suggestions of rewording of the last paragraph of this letter.
 - We discussed how we will approach ministry leaders after this letter is sent to them. We agreed this should be an opportunity to elicit input from the ministries.
 - Joe Daly asked for each PPC member to consider their preferences of which ministries they would prefer to meet with as the representative of the PPC when the ministries are ready to discuss their reflections. Joe asked that each PPC member send via email their ministries of preference so that he can compose a list prior to our next meeting.
 - Fr. George reminded us that the purpose of meeting with the various ministries is not meant to be threatening or challenging or demeaning to the ministries or their members. Rather we want to approach the ministries and their members to learn how we can serve in providing assistance to them as they try to model their ministry to be in unison with the Mission Statement.
9. Spring 2011 Parish Assembly (to be held between Easter and Pentecost)
 - We decided the tentative date of the Spring 2011 Parish Assembly would be May 22nd.
10. Joe Daly recapped what needs to be accomplished between this meeting and our next scheduled meeting of Feb. 7th.
 - To assist Fr. George in composing his letter to each ministry, PPC members should within a few days email Fr. George of their suggestions of rewording the last paragraph of this letter.
 - Barbara Fitzpatrick will meet with Charlie Salerno to formulate plans to accomplish one of the objective of the Worship Goal.
 - Joe Daly will meet with Claire McManus to formulate plans to accomplish the objective about formation programs of the Evangelization Goal.
 - George Perkins will meet with some people to formulate plans to accomplish the objective of collaborating with contiguous parishes ...of the Evangelization Goal.
 - Fr. George will contact Deacon Akin, Deacon Hickey and Doug Rodriques to request that they be presenters of the day of reflection and prayer.
 - Each PPC member will prayerfully consider candidates for the appointed positions and will email Fr. George of their suggestion of candidates.

Next Meeting of Feb. 7th. Barbara Fitzpatrick will lead us in pray and George Perkins will be the recorder of the minutes.

We adjourned the meeting in less than two hours.

Submitted by: Frank Sullivan